

**March 8, 2012**

**TO:** Honorable Members of the County of Sussex Board of Supervisors  
**FROM:** Thomas E. Harris, County Administrator  
**SUBJECT:** Sussex County Board of Supervisors' Special Meeting  
Thursday, March 8, 2012 – 7:00 p.m.  
General District Courtroom - Sussex Judicial Center

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**SPECIAL MEETING AGENDA**

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**A. 7:00 P.M. CALL TO ORDER/DETERMINE QUORUM – CHAIRMAN**

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**B. APPROVAL OF AGENDA**

**Legal Matters -**

**Personnel Matters**

**Board of Supervisors Retreat Dates Time and Agenda**

**CLOSED MEETING**

To move into a Closed Session the Chairman will need a motion stating the specific paragraph. The motion shall read:

*I make a motion that this Board now convene to a Closed Meeting to discuss matters exempt from the open meeting requirements of the Virginia Freedom of Information Act. The purpose of the Closed Meeting is to discuss the subject matters identified as*

**A-1:** Personnel Matters – appointment and performance compensation of County Attorney, County Administrator and Deputy County Administrator under Section 2.2-3711 of the Code of Virginia, 1951, as amended.

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**A-1:** Legal Matters – as provided under Section 2.2-3711 of the Code of Virginia, 1951, as amended.

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**RETURN TO OPEN MEETING**

Upon return from the closed meeting, the Chairman will need a motion to return to the open meeting.

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**CERTIFICATION OF CLOSED MEETING**

A motion is required for certification of the closed meeting.

**WHEREAS**, the County of Sussex Board of Supervisors has convened in a closed meeting on this date pursuant to an affirmative recorded vote in accordance with the Virginia Freedom of Information Act; and

**WHEREAS**, 2.2-3711 of the Code of Virginia, 1950, as amended, requires a certification by the County of Sussex Board of Supervisors that such closed meeting was conducted in conformity with Virginia Law.

**NOW, THEREFORE, BE IT RESOLVED** that the County of Sussex Board of Supervisors hereby certifies that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed meeting to which this certification applies, and (2) only such public business matters, as were identified in the motion by which the closed meeting was convened, were heard, discussed or considered in the meeting to which this certification applies.

- Vote is to be made by roll call
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**MOTIONS FROM CLOSED MEETING**

Once the Closed Meeting is certified, the Board may proceed, if necessary, with any action resulting from the closed meeting.

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**RETURN TO OPEN SESSION**

**Board of Supervisors Retreat Dates Time and Agenda**

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**RETURN TO CLOSED SESSION (IF NEEDED)**

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**MOTION TO CONTINUE OR ADJOURN MEETING**

A motion will be necessary to continue or adjourn this meeting.

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